

2 Capitol Mall Little Rock, AR 72201

School Readiness Assistance

CITIZEN PORTAL INSTRUCTION OFFICE OF EARLY CHILDHOOD (OEC) Hello Citizens,

We have launched our new web-based School Readiness Assistance Program. In our efforts to best serve you, we have developed this guide to assist. Please follow the steps listed below.

Step 1: Open the browser on Microsoft Edge and select the three dots to open the text box with the settings button.



Select the settings option:



Step 2: Once the settings option has been selected you will see the text box below: (select Language)

Settings						
Q	Search settings					
8	Profiles					
Ċ	Privacy, search, and services					
6	Appearance					
	Sidebar					
	Start, home, and new tabs					
Ŕ	Share, copy and paste					
•	Cookies and site permissions					
G	Default browser					
$\overline{1}$	Downloads					
양	Family safety					
At	Languages					
Ø	Printers					
	System and performance					
5	Reset settings					
_	Phone and other devices					
Ŵ	Accessibility					
0	Ale and Missesse & Estad					

Step 3: Once selected the text box below will give you the option to add a language. Select the box highlighted in the picture.



Step 4: Enter your preferred language in the search box and check the box beside it, then select add

Add languages



Step 5: Click on the three dots and select "Offer to translate pages in this language"

Languages			
Preferred languages	Add languages		
Websites will appear in the first language in the list that they support. To re-order your preferences, offer translations and see Micr displayed in a language, select More actions next to a language.	rosoft Edge		
English (United States)			
English			
Spanish	ß.		Display Microsoft Edge in this language
			Offer to translate pages in this language
Offer to translate pages that aren't in a language I read		$\overline{\uparrow}$	Move to the top
When this setting is on, Microsoft Edge detects the language on your webpage and offers to translate if the language detected is Preferred languages. The webpage text will be sent to Microsoft Translator service for translation, where the text is stored for servi	not listed under ce improvements.	\uparrow	Move up
Learn more about how the Microsoft Translator service uses your data Microsoft Privacy Statement.		⑩	Remove

Step 6: Select "Move to the top"



Step 7: Your preferred language will be shown first on the list.

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Step 8: Go the link below to open the School Readiness Assistance Login Portal

ŷ	School Readiness Assistance Portal A service provided by Arkanos Department of Education		
	Image: Weight of the second	Are you a new citizen (family) user? Enter your details on the registration form to start the process.	
	Password	Citizen Portal → Go to Citizen (family) Registration ▶	
	Sorget Password? ◆3 Login	 B Are you a facility administrator? Search for the facility, then register your details. Provider Portal → Go to Facility Administrator Registration ▶ 	

https://portal-sra.ade.arkansas.gov/login?ReturnUrl=%2F

Step 9: Right click anywhere on the page to open the text box below to select the highlight field.

\leftarrow	Back	Alt+Left arrow
C	Refresh	Ctrl+R
P	Save as	Ctrl+S
Ø	Print	Ctrl+P
ᅳ	Send tab to your devices	
	Create QR Code for this page	
A»	Read aloud	Ctrl+Shift+U
aø	Translate to English	
C	Open in sidebar	
œ	Add page to Collections	
¢	Share	
(<u>x</u>)	Screenshot	Ctrl+Shift+S
	Get image descriptions from Microsoft	
	View page source	Ctrl+U
F	Inspect	

Step 10: Once "Translate to English" is selected the translated icon will show in the search bar. Click it and you will have the option to select your preferred language. (see picture below)



Step11: Select the preferred language from the drop-down list.

Step 13: Select the "Translate" button



Step 14: The page will now be shown in your preferred language.

